MINCHINHAMPTON PARISH COUNCIL
Minutes of the meeting held on Monday, 25th June, 2018
at 8pm at the Trap House

114/18: Present: Cllrs R. Nicholas (chair), G. Ford, J. Molyneux, C. Morriss, A. Mylechreest, A. Nicholls, P. Schwartz, S. Waddington, J. Williams, the clerk.


116/18: Public questions: There were none.

117/18: Declarations of interest: There were none.

118/18: Minutes: The minutes of the council’s annual meeting on 21st May, 2018, were proposed by Cllr Ford, seconded by Cllr Schwartz, and approved. The minutes of the council planning meeting on 11th June, 2017, were proposed by Cllr Schwartz, seconded by Cllr Ford, and approved.

119/18: County and district councillors’ reports: Gloucestershire County Cllr Robinson’s submitted report was screened for the meeting to read. He was still pursuing moving the Pinfarthings sign nearer to Beaudesert School; had arranged small alterations to the camber of a lane in Pinfarthings; attended and was following up a meeting about unreasonable parking around Amberley School; and had met residents about vegetation clearance and a new handrail in the vicinity of the Old Littleworth Chapel. County Cllr Smith’s report was also submitted and screened. It gave an update of the children’s services OFSTED monitoring; highlighted the Minerals Plan 2018-2032 consultation; reported the publication of a report on the affordability of the Javelin Park incinerator; and said the next week of the lengths scheme locally was scheduled in July. Stroud District Cllr Hurst’s report, again submitted and screened, highlighted consultation that was underway about the introduction of car parking charges, including in Nailsworth. Housing proposals for the old MUGA area off Summersfield Road had been modified to be single storey, Stroud Town Council were moving towards taking on the freehold of the Stroud Subscription Rooms, the Local Plan Review, which needed to include an additional 4,000 houses, would be considered in September.

120/18: Market House: Cllr Callaghan-Wright was not present to present information for consideration about the Minchinhampton Market House Management Committee’s transfer to a Charitable Incorporated Organisation.

121/18: Finance Committee report/recommendations: A quotation had been received for substantial repairs following the Vestry Cottage boiler’s recent service and landlord check. Alternative quotes to instead install a replacement boiler were being sought before a decision was taken as to the way forward. The allotments pedestrian gate repair was underway and potential repairs to the Cotswold stone walls would be considered nearer the end of the financial year. The proposed new Vestry Cottage lease had been completed by the council’s solicitor and sent to the Minchinhampton Parochial Church Council for signature and forwarding to the Gloucester Diocese before it would be returned for the parish council to also sign.
The diseased tree on the council’s boundary with the railway line at Brimscombe play area had now been felled. Works to trees on the Orchard Lane boundary, the responsibility of landlords the Stroud District Council, had still to be completed before the new lease could be signed by both parties. Further planned improvements to the play area would then be finished by the parish council. The committee had begun to discuss a forward 10 year budget programme to take account of the “wish list” highlighted in the Neighbourhood Development Plan. The council’s Financial Statement 2017-18 and also notes to the council’s accounts March 31st, 2018, had been requested by Cllr Nicholls and would also now be forwarded to all members.

122/18: Reports/updates on: a) Neighbourhood Development Plan - there was nothing new to report; b) Crown Inn – Community group Minchinhampton Crown Inn Ltd had received pledges from over 300 residents, but were still more than £100K short of the amount needed to bid for the closed pub. They were continuing to canvass support and to seek grant support. The Crown owners’ agents were understood to have at least one other offer currently under consideration; c) Casual vacancy – Earlier in the evening councillors had gathered informally to interview candidates for the North Ward seat. They now formally and unanimously selected Mrs Lucy Reid for the role.

123/18: Appointments: a) Road safety and play area liaison officer(s) – Cllr Williams who was stepping down from both roles had circulated the requirements for each. Cllr Molyneux expressed an interest in the road safety work and would discuss it further with Cllr Williams. Consideration of the play areas monitoring was adjourned; b) Staffing Committee – adjourned until the return of the chairman.

124/18: Traffic matters: The road between Lower Littleworth and Woodview in Amberley, would be temporarily closed outside Dawnsbrook for about 60 metres on 28th June, 2018 to rebuild a hydrant chamber. The installation of rumble strips on the Tom Long’s Post approach from Nailsworth would be progress chased with county highways.

125/18: Clerk’s report/correspondence: A resident’s request for a dog waste bin at Iron Mills was discussed before members concluded that bins should only be provided at remote locations and not where owners were readily able to deposit the poop scoop bags in their normal refuse bin. Cllr Molyneux’s request that an existing dog bin opposite the Amberley war memorial should be relocated to the car park nearer Moor Court would be passed to the landowners the National Trust for consideration. Council staff had begun sorting through the cellar boxes of old council records and bagging the refuse up. Minutes and valuable docs would in due course be deposited at Gloucestershire Archives. It was agreed to use Phoenix Paper Services of Thrupp which would charge £3 a sack (plus recoverable VAT) to collect and shred the unwanted paperwork and provide certificate(s) of destruction. Stroud District Youth Forum had visited The Trap House and had since thanked the council for the chance to understand a little about a parish council’s role. The young people were thinking of ideas for new uses for the council’s now largely disused stone bus shelters. The clerk and assistant clerk had completed an audit of information held by the council in order to begin work towards complying with the new General Data Protection Regulations. There would be a further GDPR update at the July meeting. The Summer 2018 Trow magazine was received
A resident had rung, complained about the newly re-sited Burleigh dog bin on common land outside her hedge and been advised to write formally to both the National Trust and the council if she wished to request its further re-location. So far MPC had not received her correspondence.

The ever increasing flood of e-mail consultations and similar forwarded to councillors had led the chairman to suggest a change of policy. At present the clerk forwarded the various newsletters etc to all councillors and then also listed them under “correspondence, forwarded via e-mail” at MPC’s monthly meeting (as below). After this month, and in future, it was agreed, they would just be listed as received and if any councillor was interested in a particular document they could specifically ask the clerk to forward it after the meeting. (anything urgent ie happening before the next meeting would still be forwarded)

Forwarded previously via e-mail:
SDC re: private sector housing renewal policy
GRCC May newsletter
Joint Parish Cluster meeting
Pyke Quarry temporary closure
SDC Community Governance review
Glos Wildlife Trust re: pine martens
GCC Councils Connected
GRCC Around Gloucestershire newsletter
Gloucestershire Charter Parish group meeting
Developing a housing care strategy
GCC Minerals Local Plan
SDC garden waste bins over subscribed
GAPTC councillor needed for executive committee
STWA Subs exhibition re: new Minchinhampton reservoir pipe
Kimmins mill open invitation to visit
GCC on-line consultation re: additional needs children
Museum in Park garden party
GRCC newsletter

126/18: Council payments: The following invoices were proposed for payment by Cllr Morriss, seconded by Cllr Williams, and approved -

<table>
<thead>
<tr>
<th>Invoice Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Taylor and Sons Ltd.</td>
<td>£50.00</td>
</tr>
<tr>
<td>All Out Play Ltd.</td>
<td>£258.00</td>
</tr>
<tr>
<td>Nature First Ltd.</td>
<td>£2,700.00</td>
</tr>
<tr>
<td>The Play Inspection Company Ltd.</td>
<td>£390.00</td>
</tr>
<tr>
<td>2commune Ltd.</td>
<td>£540.00</td>
</tr>
<tr>
<td>MDL Kelex Ltd.</td>
<td>£191.00</td>
</tr>
<tr>
<td>Five Valleys Property Services (two invoices)</td>
<td>£90.00</td>
</tr>
<tr>
<td>Eye Witness</td>
<td>£50.00</td>
</tr>
<tr>
<td>A. Bullock</td>
<td>£50.00</td>
</tr>
<tr>
<td>PATA</td>
<td>£45.00</td>
</tr>
<tr>
<td>Staffing</td>
<td>£1,870.29</td>
</tr>
<tr>
<td>Water Plus Ltd</td>
<td>£54.47</td>
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</table>
Stroud Living Landscapes £900.00
Mant Leisure £1,200.00

Direct debits:
Utility Warehouse £1,367.96
BT (phone) £182.48
BT (broadband) £143.64

NB: The above invoices include VAT where applicable. MPC is able to reclaim this.

**127/18: Items for future discussion:** Cllr Ford asked that repairs to the Longfords fingerpost be progressed. Cllr Williams requested the reformation of the Traffic and Parking Working Group to be considered. Cllr Schwartz would report on the National Trust Minchinhampton and Rodborough Commons Advisory Committee.

The meeting closed at 8.35pm.

Signed: ………………………………………………………………… Date:…………………………………………..